



Environmental Services

Memo

To: Tom Johnston, Purchasing Manager

From: Jessica Taylor, Household Hazardous Waste Coordinator

**CC: Pippa Couvillion, Environmental Services Manager,
Henry Hill, Deputy City Manager**

Date: Monday, October 12, 2009

**Subject: Approval of Purchase Order for Environmental Industries in the amount of
\$82,770**

The City of Frisco, acting as lead agency in cooperation with the City of McKinney, Texas went out to bid for the collection, transportation and disposal of household hazardous waste (HHW) from a permanent facility, the Environmental Collection Center, in November, 2006. The bids' intent was to award a contract for one year with City options to renew for four additional one year terms. Environmental Industries was the successful bidder and they were awarded the contract to perform HHW collection, transportation and disposal of HHW.

Frisco residents use the Environmental Collection Center to safely dispose of household chemical products such as paints, pesticides and solvents. In fiscal year 2006/7 the facility provided service to 26,997 single family households, disposal costs for year totaled \$35,400. The contract was renewed in 2007 no pricing increases were effected at that time. Budgeted disposal costs for the year were \$58,000.

In May of 2008 the contract was renewed for another year with a slight increase in costs. This was due to end market disposal fees. The Environmental Collection Center now provided service to 32,281 single family households. Since the time of bid, the number of single family households served has increased by 20% and the amount of product received at the center has more than doubled due to residential participation in this program.

Again the contract with Environmental industries was renewed in 2009 with an increase in personnel and transportation charges due to marker trends. For FY09 the Environmental Collection center provided service to 34,000 single family homes, ending the year with total disposal cost of \$75,000 due to an increases residential awareness and participation.

Through the length of this contract, Environmental Industries has proved to be a reliable and professional vendor. Their expert knowledge continues to ensure the safe handling and disposal of the city's residential HHW.

A purchase order for the amount of \$82,770 has been requested to cover this year's anticipated HHW costs. This amount was part of the budget submitted and approved by Council for FY2010. In view of this, Environmental Services is requesting approval of this purchase order.